



CHRISTIAN SERVICE UNIVERSITY COLLEGE
KUMASI - GHANA
SCHOOL OF BUSINESS
DEPARTMENT OF HUMANAN RESOURCE AND ADMINISTRATION
END OF SECOND SEMESTER EXAMINATIONS, 2019/2020 ACADEMIC YEAR
BACHELOR OF BUSINESS ADMINISTRATION
Level 100
CSBG148: INTRODUCTION TO PUBLIC ADMINISTRATION

June 2020

[70 marks]

INSTRUCTIONS TO CANDIDATES:

- **Answer TWO Questions (for 35 marks each)**
- **Write your answer on the answer sheets provided**
- **Your answer for EACH QUESTION should be THREE (3) pages minimum.**
- ***Please present your answer in ESSAY form***
- **Write your index number clearly at the top of every page of the answer sheets used.**

Note: Marks will be awarded for:

- Introduction
- Content
- Conclusion
- Evidence of Further Reading
- Originality and Independence (Cheating would be penalized and integrity rewarded)
- Correct grammar, clarity of expression and logical presentation of facts.
- Referencing (for Masters and Level 300-400 papers)

Answer TWO Questions

QUESTION ONE (35 marks)

Discuss any **five (5)** merits and **five (5)** demerits of local government system in the Republic of Ghana. **(35 marks)**

QUESTION TWO (35 marks)

- a. The study of Public Administration takes various approaches. Outline and discuss the **three (3)** approaches to the study of public administration. **(20 marks)**
- b. Public administrators require certain skills to be effective and efficient as they discharge their duties for the state. Examine **three (3)** skills required of public administrators. **(15 marks)**

QUESTION THREE (35 marks)

Discuss **ten (10)** importance of studying public administration in our universities and its relevance in contributing to national development. **(35 marks)**

QUESTION FOUR (35 marks)

In the wake of COVID 19 pandemic which most countries over the world are experience now, it has therefore become imperative for national / international governmental and non- governmental organizations to find ways of cutting down their *brick and mortar* operations to embrace the opportunities associated with e- business in the pursuit of their organizational goals in these trying times.

In this light, discuss **ten (10)** reasons why countries are required to implement e- governance strategy as means of doing business. **(35 marks)**